

# Retrieving Prescriptions:

- Once ScriptCenter retrieves your prescriptions it will drop them in the delivery bin below



DELIVERY BIN

- If you have items in a locker the screen will show instructions depicted in the picture below
- The locker with your items will light up blue

ScriptCenter®

Open blinking locker

Remove your item

Close the locker



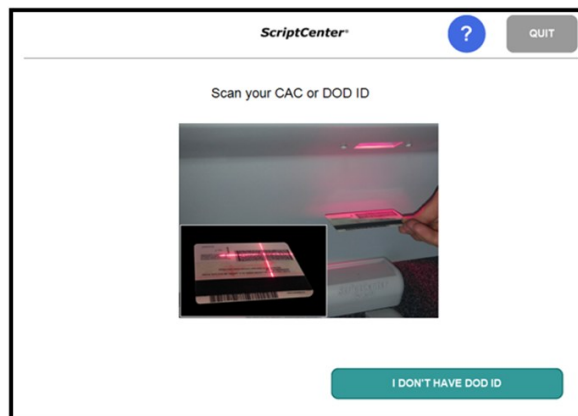
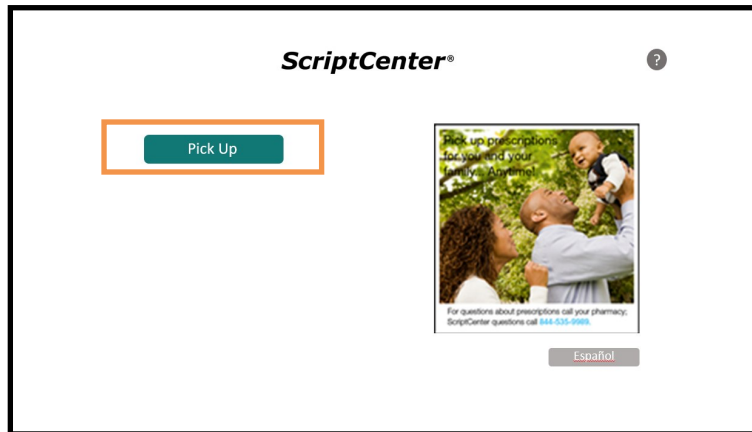
# ScriptCenter®

## Patient User Guide



# Enrollment using ID

- Enrollment must be completed to pick up from Scriptcenter

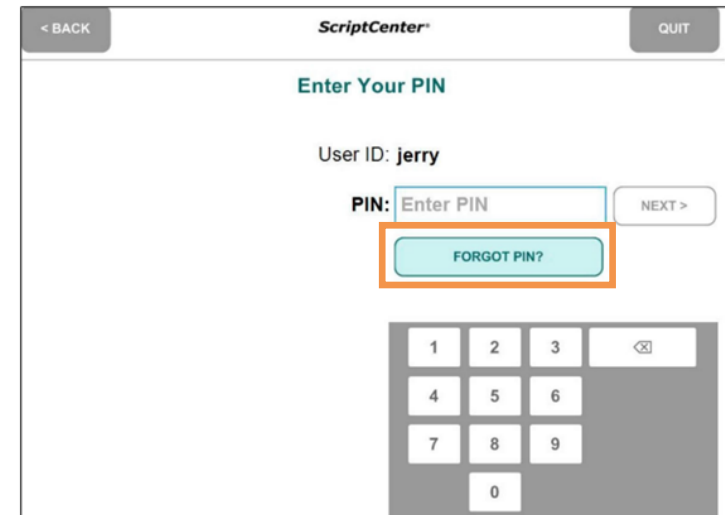


- Select "PICK UP"
- Scan your ID (**USER ID will be your DOD ID**)
- Create a PIN that is 4 numeric digits
- Select a PIN RECOVERY QUESTION and answer it

**KEEP PIN WITH YOU! IT WILL BE NEEDED  
FOR EVERY LOGIN!**

# Resetting Pin

- Select "PICK UP"
- Scan ID or FINGERPRINT
- Select "FORGOT PIN"

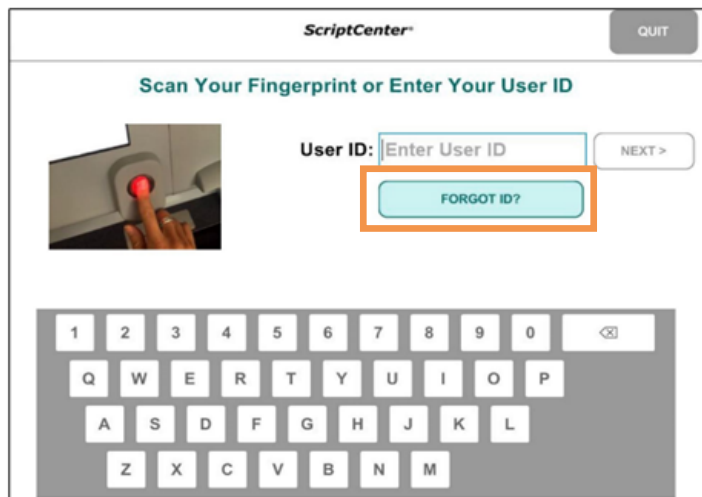
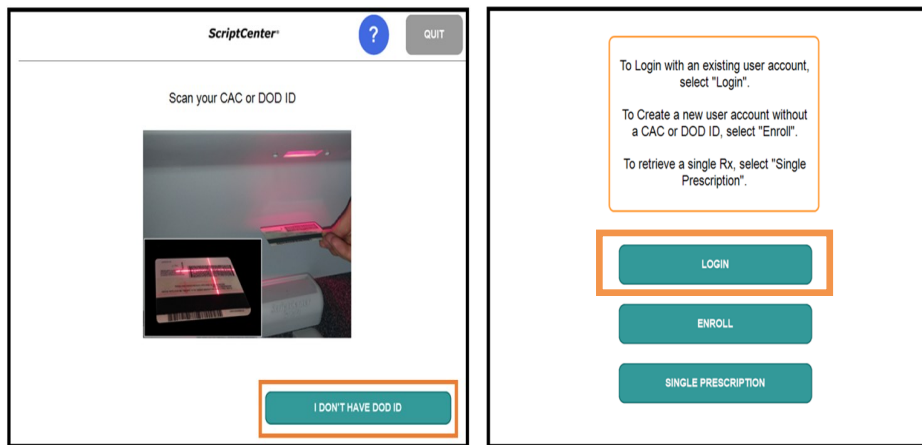


- You will be prompted to answer your PIN recovery question
- You will then create a new PIN
- This PIN will be 4 numeric digits

**KEEP PIN WITH YOU! IT WILL BE NEEDED  
FOR EVERY LOGIN!**

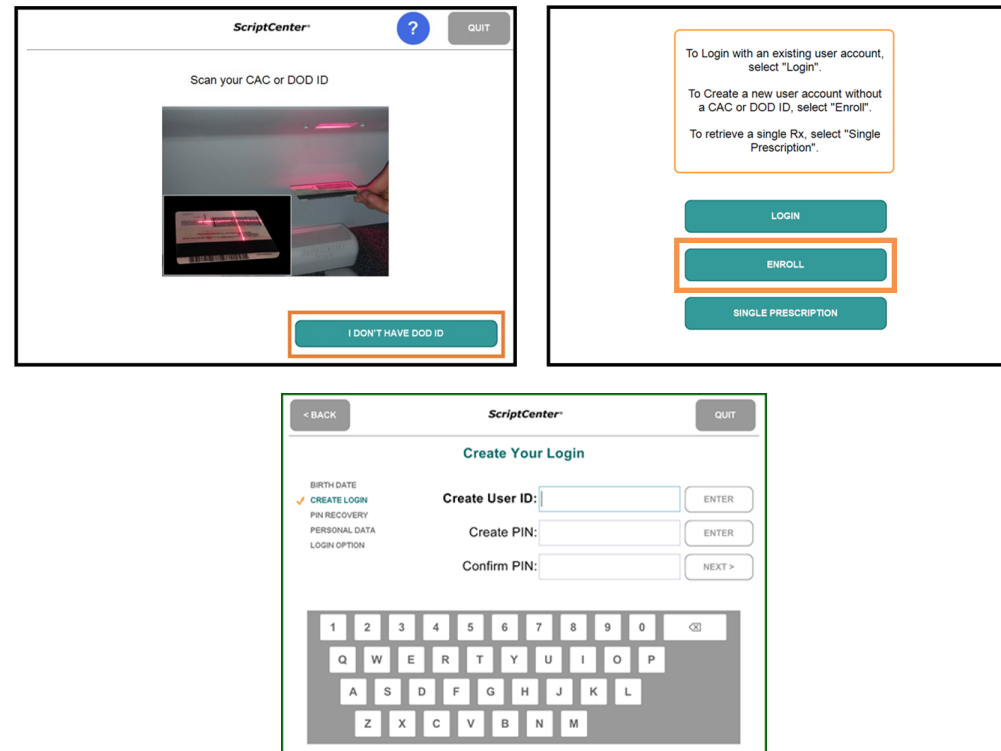
# Resetting User ID

- Select “PICK UP”
- Select “I DON’T HAVE DOD ID”
- Select “LOGIN”
- Next select “FORGOT ID”
- You will enter your Last Name, Date of Birth, and PIN
- Your user ID will appear on the screen



# Enrollment without ID

- Select “ PICK UP”
- Select “I DON’T HAVE DOD ID” located in the bottom right corner
- Select “ENROLL”



- Create a user ID and PIN
- ID must be between 6-15 characters
- PIN is 4 numeric digits
- Select a PIN RECOVERY QUESTION and answer it

**KEEP PIN WITH YOU! IT WILL BE NEEDED  
FOR EVERY LOGIN!**

# Adding ID and Fingerprint

**ScriptCenter®** QUIT

### My Shopping Cart

HENRI A SIGNORELLI

Name	Item	Rx #	Price	Pick up
HENRI A SIGNORELLI	METFORMIN HCL 1000MG TABLET #60	2500363-004	\$10.00	<input checked="" type="checkbox"/>
DOROTHY A. SIGNORELLI	ZOLOFT 60MG TABLET #60	2500374-003	\$10.00	<input checked="" type="checkbox"/>

Total: \$20.00 2 Item(s)

PERSONAL CARE STORE

**MY SETTINGS**

NEXT >

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< BACK **ScriptCenter®** QUIT

### MY SETTINGS STATUS

FAMILY PICKUP

MY ALERTS

**LOGIN OPTIONS**

YOU HAVE 2 LOGIN OPTIONS ON FILE

MY SHOPPING CART

- Select “MY SETTINGS”
- Select “LOGIN OPTIONS”
- Select “ADD LOGIN OPTION”
- You can select “LOG IN WITH A FINGERPRINT” or “LOG IN WITH A MILITARY ID”
- Once selected follow the prompted instructions

# Adding Family Member Pickup

**ScriptCenter®** QUIT

### My Shopping Cart

HENRI A SIGNORELLI

Name	Item	Rx #	Price	Pick up
HENRI A SIGNORELLI	METFORMIN HCL 1000MG TABLET #60	2500363-004	\$10.00	<input checked="" type="checkbox"/>
DOROTHY A. SIGNORELLI	ZOLOFT 60MG TABLET #60	2500374-003	\$10.00	<input checked="" type="checkbox"/>

Total: \$20.00 2 Item(s)

PERSONAL CARE STORE

**MY SETTINGS**

NEXT >

- Select “MY SETTINGS”
- Select “FAMILY PICKUP”
- **Use the USER ID and PIN of the adult family member. Use DATE OF BIRTH and a PRESCRIPTION NUMBER for minors.**
- Once you have entered the patients information make sure the correct patient pulls up
- You will enter YOUR DATE OF BIRTH and follow the prompts on the screen.

**THE FAMILY MEMBERS ITEMS YOU ARE PICKING UP WILL HAVE THEIR NAME AND INFO ON THE PRESCRIPTIONS AND WILL BE IN SEPARATE CONTAINERS OR LOCKERS!**