### Steps to Complete Text Message Method

- 1. Send a Text to 1-833-429-6594 with the phrase: "Get In Line."
- You will receive the message below with 2 choices:
  (1) Text info or
  (2) Click on the Link

Please Enter the 10 digit DoD ID on Military ID card for the Patient receiving services today OR use the following secure link: https://cxmlink.com/DHAMTF278

- If you opt to select the link, please follow the QR Code Method.
- **3.** Enter the Patient's DOD ID #. This will identify who the prescription activation request is for.
- 4. Text "Done.," when every patient with a prescription request has been entered, you

will receive the confirmatory text with patient info

5. Enter Option #2.

staff member

if additional

will contact you

information is

6. A pharmacy

needed.

Patient has been added. If correct, text DONE to proceed. If this is incorrect text EDIT. If correct and you would like to request services for an additional patient, please enter additional DoD ID now.

Please enter the number for the office you want to visit today: 1. Prescriptions from Military Provider

2. All other Prescription Request

You are now checked in as Q700 at Community Center Pharmacy. Note: We will activate anything new within the past 10 days and you will receive a message when they are ready.

#### **IMPORTANT SYSTEM NOTES:**

# 1. Q-Anywhere ONLY functions during duty hours: 7:30am to 5pm

- 2. ALL Prescription Requests Will Be Ready at The Community Center Location.
- 3. Requests will be readied per the time frame your request is submitted. See details below.

Timeframe	Description	Turn Around
Before 1200	Next Duty Day after 1000	24 Hours
After 1200	Two Duty Days after 1000	48 Hours

- Requests submitted on Friday, will be ready no later than 48 hours.
- 4. A Pharmacy team member will contact the phone number provided via text message, for more info. If any additional items were missed, please notify the pharmacy staff member via text message at this time.
- 5. Our team is ONLY able to activate Off-Base Electronic Prescriptions sent within 10 days of your request.

There are two After-Hour Options available for Prescriptions Requests as follows:

- 1. MHS GENESIS Patient Portal: submit any prescription activation requests.
- 2. Call our Automated Refill Line: 719-524-4081 or 888-745-6427.
- Community Pharmacy Address: 5136 Eagle Dr. Rm 104S USAFA, CO 80840





"Get In Line" to 1-833-429-6594

#### **Steps to Complete QR Code Method**

- 1. Scan QR Code located on the front of pamphlet. You will be directed to a secure webpage.
- **2.** The following U.S. Government Screen will display. Read through the Consent to Monitor. Click on "Accept.



Back

3. Department Request selection = "All Other Prescription Request"



# **Steps to Complete QR Code** Method

4. On this screen below, enter the **Patient's DOD ID #** the prescription activation



- If you don't know it, enter the sponsor's DoD ID and state the patient's name & date of birth in Section 7.
- 5. Once entered, click Add. The ID # will display as shown. AF Academy Click Next.



6. Enter your phone number and Click "Next." Please ensure this

number can

receive text

messages.



## **Steps to Complete QR Code** Method

7. On the screen below, enter all the medications you would like to activate and then Click "Next".



NOTE: Limitation to 100 characters

8. You will receive a confirmation message. Further communication can occur via text



If you made a mistake on Section 7. or ٠ need more time, those options are available.